

Fletcher Pay Calendar Year 2012

January 2012 – December 2012

January							February							March																																																						
1	2	3	4	5	6	7	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
8	9	10	11	12	13	14	5	6	7	8	9	10	11	12	13	14	15	16	17	18	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29																						
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29	30	31	26	27	28	29	25	26	27	28	29	30	31																																																							

April							May							June																																																				
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July							August							September																																																						
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8	9	10	11	12	13	14	5	6	7	8	9	10	11	12	13	14	15	16	17	18	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30																			
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29	30	31	26	27	28	29	30	31	23	24	25	26	27	28	29	30																																																				

October							November							December																																																						
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7	8	9	10	11	12	13	4	5	6	7	8	9	10	11	12	13	14	15	16	17	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																		
14	15	16	17	18	19	20	11	12	13	14	15	16	17	18	19	20	21	22	23	24	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																									
21	22	23	24	25	26	27	18	19	20	21	22	23	24	25	26	27	28	29	30	31	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																																
28	29	30	31	25	26	27	28	29	30	31	23	24	25	26	27	28	29	30	31																																																	

Holidays	Shaded Green
Pay Days	Bold
Pay Checks free of Semi-Monthly Deductions	Diagonal Line in Box
Pay Period End Dates	Boxes
Annual Leave Closure Days	Shaded Yellow

In addition to the fourteen official holidays established, the College has elected to enact six (6) closure days. Closure days are days that the College will be closed and employees are required to take annual or compensatory leave. Note that Closure Days are not optional. If you do not maintain a reserve balance in annual and/or compensatory leave, the days of leave noted below for the closures, will result in Leave Without Pay.

The six authorized closure days (48 hours) are noted below on the 2012 Holiday/Closure Schedule, and they are highlighted in yellow on the payroll calendar.

Employees should account for these days in planning future uses of leave.

2012 Fletcher Holiday/Closure Schedule

Holiday	College Closure (Leave Charged)	Official Holiday Closure (No Leave Charged)
New Year's Holiday (Jan. 2) - Closed	0	1 (Jan. 2)
Martin Luther King Day (Jan. 16) - Closed	0	1 (Jan. 16)
Mardi Gras (Feb. 20) - Closed	1 (Feb. 20)	0
Mardi Gras (Feb. 21) - Closed	0	1 (Feb. 21)
Easter (April 6) - Closed	0	1 (April 6)
Easter (April 9) - Closed	1 (April 9)	0
Memorial Day (May 28) - Closed	1 (May 28)	0
Independence Day (July 4) - Closed	0	1 (July 4)
Labor Day (Sept. 3) - Closed	0	1 (Sept. 3)
Thanksgiving (Nov. 19, 20, 21, 22, 23) - Closed	3 (Nov. 19, 20, 21)	2 (Nov. 22, 23)
Christmas (Dec. 24, 25, 26, 27, 28, 31) - Closed	0	6 (Dec. 24, 25, 26, 27, 28, 31)